

APPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "A"

- TIME AND PLACE:** Special Conference Committee "A" convened on July 14, 2023 at 11:00 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 4, 9960 Mayland Drive, Henrico, VA 23233.
- PRESIDING:** Sultan E. Chaudhry, D.D.S.
- MEMBERS PRESENT:** Sidra Butt, D.D.S.
Emelia H. McLennan, R.D.H.
- STAFF PRESENT:** Jamie C. Sacksteder, Executive Director
Donna Lee, Discipline Case Manager
Rebecca Smith, Adjudication Specialist
- QUORUM:** All three members of the Committee were present.
- Amy L. Proctor, D.H.
Case No.: 219929** Ms. Proctor appeared with counsel, Elizabeth Coleman, to discuss the allegations set forth in a Notice of the Board dated March 8, 2023. The Committee received statements from Ms. Proctor and Ms. Coleman and discussed the allegations with them.
- Closed Meeting:** Dr. Butt moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Amy Proctor. Additionally, Dr. Butt moved that Ms. Sacksteder and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.
- Reconvene:** Dr. Butt moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

Virginia Board of Dentistry
Special Conference Committee "A"
July 14, 2023

DECISION:
Case No.: 219929

The sanction reported by Ms. Sacksteder was that within 6 months from the date of entry of the Order, Ms. Proctor shall successfully complete a 4 hour continuing education course in the subject of risk management and recordkeeping.

Dr. Butt moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Ms. McLennan, the minutes from the Informal Conference conducted on April 14, 2023 and June 23, 2023, were approved.

ADJOURNMENT:


With all business concluded, the Committee adjourned at 11:50 a.m.



Sultan E. Chaudhry, D.D.S., Chair

Date

11/3/23



Jansie C. Sacksteder, Executive Director

Date

11/3/23